

**Gloucestershire Health and Community Wellbeing
Partnership
Partnership Board Meeting**



Tuesday 2nd June, 2.30 – 4.30pm
Oxstalls Indoor Tennis Centre, Gloucester

Agenda Item 9 – Healthy Gloucestershire Performance Report

1. Purpose

To provide the board with an overview of the progress of the ten priority areas and highlight issues to be addressed.

2. Position Statement

2.1 Healthy Gloucestershire was launched in October 2009 and has been presented to all the thematic partnerships and local strategic partnerships in the Gloucestershire Conference. It has been well received and praised for both the content and presentation. The next challenge is to develop a performance management framework that measures the progress of the strategy and demonstrates whether it makes a difference to health and social care in Gloucestershire over the next 10 years.

2.2 All the priority card champions have been asked to produce the following by the end of April 2009; terms of reference for the delivery group, details of membership, forward meeting dates and a delivery plan for 2009/10. All these will be posted on the GHCWP website under each priority area. **These are attached at appendix 1.**

2.3 Each of the six district Health and Wellbeing Partnerships have been asked to complete the locality Healthy Gloucestershire Delivery Plan 2009/10 so that we capture all the activity at a locality level that is contributing to the strategy. All these will be posted on the GHCWP website as District Health and Wellbeing Delivery plans.

3. Thematic Partnerships Performance Monitoring and CAA

3.1 CSEB has agreed that each of the thematic partnerships will use a consistent business planning framework. The CYPSP developed the Children and Young People's business plan for 2009/10 as a prototype for the model. The main work on developing, introducing and implementing the plans will take place during 2009/10.

3.2 Alongside this, GCC's Building our Future programme will be making changes to their internal Level 3 plans which will dovetail with the new planning framework.

3.3 It is proposed that GHCWP will use the framework to develop the performance management for Healthy Gloucestershire. We will work

closely with the GCC Head of Policy and Performance to develop the framework.

4. Feedback from Champions

- 4.1 The following points are the main points raised by the champion's at the most recent meeting of the Healthy Gloucestershire Implementation Group. The notes of this meeting can be viewed at <http://www.gloshcwp.nhs.uk/healthylivin283772.html>
- 4.2 There are concerns over the role of the sponsors as there are differing levels of involvement with each priority area.
- 4.3 It was suggested that another nominated role is needed that identifies a senior person who can make decisions about the priority areas so that work can progress. The ideal will be for this to be the same person as the sponsor but this isn't the case at present. The idea is that it would be the strategic lead for the priority area that can make an informed decision that can be actioned.
- 4.4 The champion for Better Access to Services has had difficulty in taking this forward because the subject area is so broad. The Board needs to consider whether we continue with this priority, drop it or combine it with another priority as it overlaps with Putting People First and Active and Healthy Ageing.
- 4.5 There has been no progress with Improved Emotional Health and Wellbeing because the champion was off work on long term sick and has subsequently retired. Therefore we need to identify a new champion and consider the focus for the priority area.
- 4.6 Some of the priority cards need to be refreshed as they are already out of date. However, there was a view from the champions that we don't need a complete refresh because it will take a lot of work and divert their focus from delivery. It was pointed out that a lot of the information on the cards is held in other formats such as strategies and delivery plans which we could signpost on the GHCWP website.

5. Recommendations and Discussion

- 5.1 That the Board supports the proposal to develop a performance framework alongside the other thematic partnerships in the conference.
- 5.2 That the Board agrees the role and responsibilities of sponsors and monitors their activity.
- 5.3 That the Board asks the priority champions to propose a rationalisation of the priority cards where the agendas and partners involved overlap and report back to the next meeting.

5.4 That the Board holds back on refreshing the strategy and priority cards until we have made further progress with the leadership role of the partnership and the subsequent business plan that will be developed.

Diana Billingham
Public Health, NHS Gloucestershire
May 2009

**Appendix 1
Action Card Delivery Plans**

HEALTHY GLOUCESTERSHIRE ACTION CARD DELIVERY PLAN 2009 - 2010

PUTTING PEOPLE FIRST – TRANSFORMING SOCIAL CARE

Milestones	Key People	Resources	Timescale	Progress	Gaps	Links to priority/target areas	Links to strategies/task group work
<p>1. Preparations for the introduction of Personal Budgets and Self Directed Support</p> <ul style="list-style-type: none"> • Development of Resource Allocation System and testing to underpin personal budgets • FACE assessment process to be introduced • Training in 	<p>PPF Programme Staff GCC Finance FACE GCC C&ACD fieldwork managers and staff Gloucestershire NHS Care Services managers and staff 2Gether NHS Foundation managers and staff Users and carers</p>		<p>April 2009 – March 2010</p> <p>April 2009 – December 2009</p> <p>In line with testing of RAS, October 2009 – March 2010</p>	<p>Sample data of service users in required format for FACE will be completed by June 2009</p>		<p>Enabling people to remain living at home Promoting independence and well being</p>	

person centred planning			In line with testing of RAS, October 2009 – March 2010				
<p>Development of Information Portal</p> <ul style="list-style-type: none"> • Technology blue-print for the information portal • Identify and Analyse proprietary solutions available and a proposal for delivering the blueprint • Produce scope of the proposed content and method for collection, presentation and maintenance 	<p>GCC Libraries, Help Desk, Web team, ICT PPF team Guide and PALS GAVCA</p>		<p>April 2009 – March 2010</p> <p>April 2009 – December 2009</p> <p>April 2009 – December 2009</p>			Supporting choice and control	

<p>Supporting Development of User Led Organisations</p> <ul style="list-style-type: none"> • Appoint independent disability consultant to work with Service User Forum to develop their capacity • Refresh and develop user and carer participation and involvement strategy across health and social care • Work with Service User and Carers Forums to ensure co-production within the PPF Programme 	<p>Public involvement and participation staff from health and social care Service Users forum Carers Forum Gloucestershire LINK Third sector</p>		<p>April 2009 – March 2010</p> <p>June 2009 – March 2010</p> <p>April 2009 – March 2010</p>				
---	--	--	---	--	--	--	--

<p>Making a strategic shift to prevention</p> <ul style="list-style-type: none"> • Develop multi-agency prevention strategy • Pilot early/intervention/ prevention services to meet PPF requirements • Develop agreed model across health and social care to support the effective management of long term conditions 	<p>GCC NHS Gloucestershire Housing Third sector District Councils Independent sector</p>		<p>July – December 2009</p> <p>December 2009 onwards</p> <p>July 2009 – March 2010</p>				
--	--	--	--	--	--	--	--

Terms of Reference

Living Your Life, Your Way: Gloucestershire's Putting People First Programme Programme Governance

1 Introduction

- 1.1 The key purpose of the programme is to provide a framework to co-ordinate, direct and oversee the implementation of a range of work streams, projects and activities that will collectively achieve our aim in Gloucestershire to support older people and those adults with disabilities and mental health needs to be active, stay healthy and live independently for as long as they can and, by working together with our partners, to tackle those barriers that cause social disadvantage and promote the role that communities can play to improve their own well-being.
- 1.2 The programme is designed to deliver the national requirements set out in Transforming Social Care, LAC (DH) (2008)1, now superseded by LAC (DH)(2009)1 (see Appendix 1).

2 Governance Principles

2.1 The Board and Executive Group are committed to working on the following lines:

- providing clear direction and leadership to enable delivery of the programme
- operating in an open, accountable and inclusive manner
- promoting co-production with service users and carers to deliver realistic and practical solutions
- recognising the different contributions partners bring and treating them with equal respect
- fostering the participation of partners in contributing to the programme's aims and those of Healthy Gloucestershire
- promoting evidence based practice
- working through consensus without impeding progress
- making things as simple and straightforward as possible, including avoidance of jargon where ever possible

- expecting timely contributions by all
- focusing on getting things done
- working in ways that facilitate and promote genuine partnership working at all levels
- ensuring efficient and effective use of resources

3 Programme Sponsorship

- 3.1 Whilst the Putting People First Concordat (HM Government, Dec 2007) recognises that its delivery requires cross agency commitment, the County Council is the lead body for overseeing delivery of the programme, with the Director of Adult Social Care having a key leadership role.
- 3.2 The Programme Charter confirms the programme arrangements and the critical success factors to deliver the programme by March 2011 and this was approved by Gloucestershire County Council Cabinet in March 2009 (GCC Programme Charter v1, February 2009).
- 3.3 Additionally, Putting People First is recognised as one of the priority areas for action by the Gloucestershire Health and Community Wellbeing Partnership in its 10 year Health Gloucestershire Strategy 2008-2018.
- 3.4 The Director of Community & Adult Care is the Programme Sponsor and is accountable for the success of the programme.
- 3.5 The Lead Member for Community & Adult Care is the Putting People First Sponsor for the Gloucestershire Health and Community Wellbeing Partnership Board and is accountable to it for the contribution that the development and delivery of Putting People First makes to the Healthy Gloucestershire Strategy.

4 Programme Board Terms of Reference

- 4.1 The Programme Board is at the heart of the governance structure. The Board is accountable to both the County Council's Cabinet and to the Gloucestershire Health and Community Well Being Partnership for enabling delivery of the programme. It carries the delegated authority to provide strategic leadership and delivery of the programme.

4.2 Meetings will be held quarterly. Commitment by members is a prerequisite for success but it is recognised that this may be difficult at times for service user and carer representatives. Therefore, in exceptional circumstances, briefed deputies can represent the usual member of the Board.

4.3 Administration including preparation of papers, reports, agendas and minutes of meetings will be provided by the Programme Office. Board papers will generally be distributed 9 working days prior to meetings, by both e-mail and hard copy, to enable sufficient time for representatives to consult and prepare as necessary.

4.4 Membership of the Board comprises:

- The Executive Director (Programme Sponsor and Chair)
- The County Council's Lead Member for the Community & Adult Care Directorate
- The County Council's Lead Member for Libraries and Learning Disabilities
- A service user/older persons representative, with support from the paid worker from the Service Users Forum (or a Disability Consultant)
- A carer representative from the Carers Forum and support from the Chief Executive of Carer's Gloucestershire
- A representative from the LINK
- The two Directors for Community & Adult Care (Operations & Development and Strategic Commissioning & Performance)
- The three Heads of Service for Community & Adult Care (Customer Services, Libraries and Care Provision)
- The Programme Manager
- Any sponsor for Programme Work Stream(s) working outside the County Council

Members of the Programme Executive and team may be in attendance for all or some of the meetings.

4.5 Responsibilities of the Board and its members are to:

- Promote the governance principles

Ensure strong engagement and involvement with users, carers, staff, statutory, independent and third and community sector partners in the development and delivery of the programme

Provide strategic direction for the Programme and resolve strategic or directional issues to ensure timely progress

Approve and monitor the annual spending plan for the Programme

Determine whether or not projects and initiatives sit within the programme

Ensure programme delivery within the agreed parameters set out in the Programme Charter and Plan

Define the acceptable risk profile and risk thresholds

Monitor performance and agree changes to the plan

Act as sponsor for individual work streams and/or projects as required

5 Programme Executive Terms of Reference

- 5.1 The Programme Executive is accountable to the Programme Board. It has the delegated responsibility to ensure operational leadership and delivery of the programme. The Programme Manager is accountable for leadership and the co-ordination of the programme on behalf of the Programme Sponsor. Work Stream leads are accountable for leadership in their area of responsibility and for co-ordination of their work with the programme. Work Stream leads are accountable to the Programme Manager.
- 5.2 Meetings will be held monthly. Commitment by members is a prerequisite for success but it is recognised that this may be difficult at times for service user and carer representatives. Therefore, in exceptional circumstances, briefed deputies can represent the usual member of the Executive.
- 5.3 Administration including preparation of papers, reports, agendas and minutes of meetings will be provided by the Programme Office. Board agendas and papers will generally be distributed 9 working days prior to meetings to provide time for representatives to consult and prepare as necessary. However, the nature of the programme and the frequency of meetings will mean that some reports may be tabled later or will be verbal reports at meetings to ensure that the most current information is discussed.
- 5.4 Membership of the Executive comprises:
 - The Programme Manager (Chair)

- A service user representative, with support from the paid worker from the Service Users Forum (or a Disability Consultant)
- A carer representative from the Carers Forum and support from the Carers Development Manager of Carer's Gloucestershire
- The Work Stream leads
- The Programme Support Manager
- The Director of Operations and Development
- The Marketing & Communications Manager

Members of the programme team may be in attendance for all or some of the meetings.

5.5 Responsibilities of the Executive and its members are to:

Promote the governance principles

Ensure that appropriate governance arrangements are in place for all work stream programmes and projects including identification of a sponsor

Ensure that they the requirements to address stakeholder engagement, including user and carer involvement, communication plans, arrangements for evaluation and performance measurement, any workforce development issues and financial sustainability in their areas of responsibility as appropriate

Support and enable timely and effective co-ordination and operational decision making according to the agreed programme plan

Identify and manage issues and risks individually and collectively

Make proposals for the alignment of existing related projects and integration of any relevant initiatives to the Programme Board that will enhance the achievement of organisational and programme objectives (benefits realisation)

Report progress and risks to the agreed programme plan to the Board where they cannot be resolved by the Executive and make recommendations on how they can be addressed (exception reports)

Identify and allocate resources to support programme delivery

Monitor and report on performance to the Board against the agreed performance framework

Ensure strategic business cases are prepared for approval by the Programme Board as necessary

Ensure alignment with associated programmes inside and outside the council

Provide progress reports to the Health and Community Wellbeing Partnership and to the Stakeholder Reference Group

6. The Stakeholder Reference Group

6.1 Whilst the Reference Group does not form part of the formal governance arrangements for the Programme, the programme will benefit from the wider involvement of stakeholders both within and beyond the County Council.

6.2 The purpose of the Stakeholder Reference Group is:

To provide a forum for stakeholders to be kept informed on progress with the programme

To provide a conduit for reporting back to constituent groups

To promote stakeholder involvement in Work Stream activities and projects

To provide an opportunity to seek advice from stakeholders on behalf of their constituencies

6.3 Membership of the Reference Group, which will meet up to twice a year comprises:

The Programme Manager

The Programme Marketing & Communications Manager

Programme Team members as required

Representatives of stakeholder groups

April 2009

Membership

Margaret Sheather (chair)

Cllr Tony Hicks

Cllr Ron Allen

Carey Wallin

Mark Branton

Karen Reilly

Work Stream Sponsors (eg PCT, 3rd sector)

Carers Representative with Tim Poole Carers
Gloucestershire

Service User with Nadia Novali, Service User Forum

Project Co-ordinator

GOPA representative

Barbara Marshall

Nicola Ratcliffe

Tina Reid

David Paynter

Meeting Dates 2009

Board meetings

2.00-4.30pm 29 April 2009

2.00-4.30pm 29 July 2009

9.30am- 12.00 noon 30 Oct 2009

2.00-4.30pm 27 January 2010

ACTIVE AND HEALTHY AGEING

Milestones	Key People	Resources	Timescale	Progress	Gaps	Links to priority/target areas	Links to strategies/task group work
<ul style="list-style-type: none"> Support and monitor the establishment of Older People's forums across Gloucestershire 	David Grocott, Barbara Piranty, Merci Rebaty or Mick Churchward					NI 4 % of people who feel they can influence decisions in their locality Ni 5 overall satisfaction with local area	Older People's commissioning strategy GCC Community Engagement strategy New LINK covering health and social care
<ul style="list-style-type: none"> Conduct a sample survey through Village Agents on the issues experienced by increasing numbers of older people living alone, in order to 	David Grocott, Barbara Piranty, Kate Darch					NI 136 People supported to live independently NI 139 Extent to which OP receive the support they need to live independently at home	Follow up to GCC Scrutiny Task Group report on Community support for Older People

inform strategy							
<ul style="list-style-type: none"> Identify the benefits and supporting of integrated voluntary transport schemes using Forest of Dean as working example 	David Grocott, Barbara Piranty, Lydcare					NI 175 Access to services and facilities	

Terms of Reference

As per the county's health and wellbeing partnerships

Membership

As per the county's health and wellbeing partnerships but more specifically GOPA, Lydcare,

Meeting Dates 2009

REDUCE ALCOHOL RELATED HARM

Milestones	Key People	Resources	Timescale	Progress	Gaps	Links to priority / target areas	Links to strategies / task group work
Support parents and carers to protect their children from the harm associated with early alcohol use through: <ol style="list-style-type: none"> 1. advice and information about the harm of alcohol; 2. guidance on boundary setting; 3. communication skills; and 4. advice on the signs of alcohol consumption by their children and what actions to take. 	Jan Courtney CYP H&WB Team	Extended Services (GCC);VCS (e.g. Parentline Plus)	Jun 09 – Mar 10			NI 39 LI 08	GASAG GHCWP
Develop common locality based policies and	Jan Courtney CYP H&WB Team		May 09 – Mar 10			NI 39 LI 08	GASAG GHCWP

practice in primary schools and the wider community, to ensure common approaches to substance related issues.							
Provide training and support for teachers and other practitioners in the delivery of effective alcohol interventions (including hidden harm). Continue with drugs/alcohol as a strand of the national PSHE programme, to build capacity within the wider workforce.	Jan Courtney CYP H&WB Team		Jun 09 – Mar 10			NI 39 LI 08	GASAG GHCWP
Facilitate early targeted interventions through universal settings, including specific alcohol education and information, groupwork and training.	Tony France CYP H&WB Team	Police Infobuzz; YPSMS	Jun 09 – Jun 10			NI 39 LI 08	GASAG GHCWP
Embed prevention activity within the general health improvement partnership	Hazel Millar NHS Gloucestershire	GHCWP	Apr 09 – Mar 10			NI 39 LI 25	GASAG GHCWP

agenda.							
Provide a rolling training programme for all staff working with children, young people and their families in the use of common screening process and early intervention.	Tony France CYP H&WB Team	Infobuzz; IYSS YPSMS GDAS	Apr 09 – Mar 10			NI 39 LI 25	GASAG GHCWP
Build capacity in the workforce through the delivery of Brief Intervention Training, especially for practitioners in A&E, mental health, primary care services, probation and through the Health Trainers Programme.	Hazel Millar NHS Gloucestershire	Health Trainers	Jan 09 – Jan 10			NI 39 LI 25	GASAG GHCWP
Develop programmes to meet the specific needs of homeless people, prisoners/people on probation and older people, providing information and advice through relevant agencies.	Hazel Millar NHS Gloucestershire Michele Le Mero, NHS Gloucestershire	GUIDE/PALS VCS ?other? HMP Gloucester; Probation; Health Trainers	Jun 09 – Mar 10			NI 39	GASAG GHCWP
Identify the needs of other	Hazel Millar	Health Trainers; VCS;	Sep 09 – Jan			NI 39	GASAG

diverse communities vulnerable to the harms of alcohol and plan programmes of support (e.g. pregnant young women, people from Black and other minority ethnic communities, those experiencing economic deprivation and social exclusion).	NHS Gloucestershire	CABx; IYSS	10				GHCWP
Plan a social marketing campaign to change behaviours relating to harmful alcohol use for the following target groups: <ul style="list-style-type: none"> - young binge drinkers (especially young female drinkers) - pregnant women - Black and other minority ethnic communities - Drink drivers 	Hazel Millar and Claire Proctor, NHS Gloucestershire	CYP H&WB Team; Police; Probation; DCs; VCS	Oct 09 – Mar 10			NI 39 LI 25	GASAG GHCWP
Through the <i>Healthy Gloucestershire Workplace Health Working Group</i> , develop	Hazel Millar, NHS Gloucestershire	Gloucestershire Police GCC				NI 39	GASAG GHCWP

policies and action plans to support staff (with alcohol issues) in organisations across Gloucestershire.							
Explore the potential for training company representatives in alcohol misuse as part of the <i>National Workplace Initiative</i> .	Hazel Millar, NHS Gloucestershire	Local employers	Oct 09 – Feb 10			NI 39	GASAG GHCWP
Adopting a partnership approach, establish the need for alcohol related housing.	Gillian Skinner, Gloucester City Council	NHS Gloucestershire	Jul 09 – Sep 09			NI 39	GASAG GHCWP
Set up of Youth Alcohol Referral Service (YARS)	Mark Bone / Gerard Harford, Gloucestershire Youth Offending Service	NHS Gloucestershire; Gloucestershire Police; Youth Service; Connexions; Schools	Apr 09 – Apr 11			NI 39	GASAG GHCWP
Review alcohol interventions and treatment data received to ensure service provision is targeted at areas of	Steve O'Neill/GASAG/ ATJCG	Commissioners, PCT, GCC, Police, Probation ,CDRP'S	Jul 09 – Dec 09			NI 39	GASAG GHCWP

highest need							
Full set of brief interventions available county wide in health and criminal justice settings	Steve O'Neill PCT	2gether Trust, GDAS, Nelson Trust	Jul 09 – Mar 10			NI 39	GASAG GHCWP
Development of primary care alcohol services	Steve O'Neill PCT	PCT Primary care	Apr 09 – Mar 10			NI 39	GASAG GHCWP
Commission training events for tier1 / frontline staff	Steve O'Neill, DAAT, NHS Gloucestershire		Apr 09 – Apr 09			NI 39	GASAG GHCWP
Provide 12 training events countywide for frontline staff	Peter Steel, Independence Trust	2gether NHS Foundation Trust	Apr 09 – Mar 10			NI 39	GASAG GHCWP
Align enforcement policy between Police and Trading Standards	Mark Gardiner, Trading Standards		Apr 09 – Dec 09			NI 39	GASAG GHCWP
Develop intelligence sharing protocol with all partners	Mark Gardiner, Trading Standards		Apr 09 – Apr 10			NI 39	GASAG GHCWP
Agree revised Alcohol Treatment Requirement (ATR) delivery plan, to include clear criteria & targeting for ATRs	Garry Holden, GPA	DAAT, NHS Gloucestershi re, GPA	Apr 09 – May 09			NI 39	GASAG GHCWP
Provide updated ATR delivery	Ted Yates, GPA	DAAT, NHS Gloucestershi re, GPA, GDAS	May 09 – Apr 10			NI 39	GASAG GHCWP

Review projected (i.e. initial performance indicators above) versus actual demand (i.e. actual orders made by the court) and agree delivery plan for 2010/11	Garry Holden, GPA	DAAT; NHS Gloucestershire; Gloucestershire Probation Area	Jan 10 – Mar 10			NI 39	GASAG GHCWP
Better utilisation of section 27 of the <i>Violent Crime Reduction Act 2006</i>	Andy Morford, Gloucestershire Police					NI 39 NI 5 NI 17	GASAG GHCWP
Promotion within Cheltenham of the <i>Best Bar None</i> accreditation scheme for licensed premises. This will ensure that venues are professionally run with clear management policies.	Colin Pilsworth, Cheltenham Nightsafe / Reducing Alcohol Related Violence Project	CCSP	May 09 – Apr 10			NI 39 NI 5 NI 17	GASAG GHCWP
Conduct a feasibility study to explore the possibility of introducing a shortened ban for persons excluded by <i>Nightsafe</i> members for disorder, subject to that person successfully engaging with <i>Independence Trust</i> or other relevant agencies.	Colin Pilsworth, Cheltenham Nightsafe / Reducing Alcohol Related Violence Project	CCSP	May 09 – Sep 09			NI 39 NI 5 NI 17	GASAG GHCWP
Contribute to national	Elizabeth	Gloucestershi	May 09 – Mar			NI 39	GASAG

consultations of relevance to reducing alcohol-related harm	Steyert, NHS Gloucestershire	re Police; CYP H&WB Team; Trading Standards; Education; 2gether NHS Foundation Trust	12				GHCWP
Carry out test purchasing in disorder hotspot areas and take appropriate action in all cases where a sale is made.	Mark Gardiner, Trading Standards		Apr 09 – Apr 10			NI 39	GASAG GHCWP
Speak to all alcohol retailers in disorder hotspot areas.	Mark Gardiner, Trading Standards		Apr 09 – Apr 10			NI 39	GASAG GHCWP
Continue to develop a performance indicator for test purchasing.	Mark Gardiner, Trading Standards	Gloucestershire Police	Apr 09 – Apr 10			NI 39	GASAG GHCWP
Limit access of under-age persons to alcohol through work with supermarkets, shops, parents, schools and youth service through the <i>Don't Buy 4 U 18's</i> campaign.		District Councils; Retailers; Parents Schools; IYSS; Young Gloucestershire.				NI 39	GASAG GHCWP
Linking up the <i>Challenge 21, Challenge 25 and</i>	Andy Morford, Gloucestershire					NI 39	GASAG GHCWP

<i>Don't Buy 4 U 18s</i> campaign to ensure consistency and understanding amongst licensees.	Police						
--	--------	--	--	--	--	--	--

Terms of Reference

Under development

Membership

Meeting Dates 2009

IMPROVED SEXUAL HEALTH

Milestones	Key People	Resources	Timescale	Progress	Gaps	Links to priority/target areas	Links to strategies/task group work
<p>1. Conduct a Sexual Health Needs Assessment</p> <ul style="list-style-type: none"> • Complete SHNA Report • Present findings at Visioning Event • Form Strategic group 	<p>Rachel Wigglesworth (NHS Glos) Peter Thomas (NHS Glos)</p> <p>Fiona Smith (Glos Care Services)</p> <p>Adrienne Heggarty (NHS Glos)</p> <p>Stephen Biit, (National Support Team DoH)</p>	<p>Public health manager time</p> <p>PHIU analyst time for GIS maps</p>	<p>End May 09</p> <p>21st May Springbank</p> <p>quarterly meetings through 2009/10</p>	<p>Draft completed for consultation</p> <p>Visioning Event with stakeholders 21st May 2009</p>	<p>Seeking representation from Patient Public via LINKS</p>	<p>Reduce the year on year rise in STIs – Staying Healthy, South West Regional Ambitions (2008).</p>	<p>Review of National Sexual Health Strategy, 2008.</p>

				Member identified			
				Initial meeting planned for early June			
<p>2. Develop Sexual Health Strategy</p> <ul style="list-style-type: none"> • Agree Vision • Draft strategy with sub groups • Consult and Sign off strategy 	<p>Fiona Smith (or new appointed service lead)</p> <p>Karen Pitney (PC commissioning, NHS Glos)</p> <p>Steve Jones (THT)</p>	Public health manager time	<p>May 21st Visioning Event May – July 09</p> <p>July Aug 09 Complete Sept 09</p>	Planned event	Identify named leads for sub groups		Review of National Sexual Health Strategy, 2008.
<p>3. Commission Sexual health promotion service and HIV POCT testing</p> <ul style="list-style-type: none"> • Develop service spec 	<p>Steve Jones (THT)</p> <p>Barbara Roche (GCC)</p> <p>Mike Bunting (HIV lead)</p>	£40-50, 000			No HIV strategic group	NI136 – Number of people supported to live independently through social services.	

<ul style="list-style-type: none"> Tender for service Monitor delivery and review 	<p>nurse) Paul Hopkins, (NHS glos)</p> <p>Rachel Wigglesworth (NHS Glos)</p>		<p>Service spec for consultation by end April 09</p> <p>May 09</p> <p>June service commences</p> <p>Review and use HIV Strategy group November 09</p>	<p>Drafted spec, April 09.</p> <p>Advert in OJU, May 09.</p>	<p>Market for HIV testing unknown.</p>		
<p>4. Develop Pharmacy sexual health LES</p> <ul style="list-style-type: none"> Agree SLA Employ pharmacy champion Monitor uptake and review 	<p>Evelyn Beech (Local Pharmaceutical Council)</p> <p>Theresa Middleton, (NHS Glos)</p>	<p>£100,000</p>	<p>April/ May 09</p> <p>April 09-Mar 2010.</p>	<p>Draft SLA April 09</p> <p>Champion agreed.</p>	<p>No Sexual Health Strategic Group in place at start of Commissioning</p>		

	Adrienne Heggarty (NHS Glos)		Quarterly: June/ September/ December/ March.				
<p>5. Develop Patient involvement and feedback mechanisms</p> <ul style="list-style-type: none"> • Conduct a web survey of young people and services • Conduct focus groups • Ensure ongoing patient feedback to services 	<p>Karen Pitney (NHS GLos)</p> <p>Claire Proctor (NHS Glos)</p> <p>Becky Parish (NHS Glos)</p> <p>Sheryl Welton (Integrated Youth Services, GCC)</p> <p>Liam Kernan (Healthy Schools, NHS Glos)</p> <p>Mary Pilau,</p>	<p>Social Marketing Budget – allocation for Sexual Health tbc</p>	<p>July – Sept 09</p> <p>Sept – Nov 09</p> <p>June 09- March2010</p>	<p>LiNKs contacted and attending Vision Event. April 09, Copy of Web- Survey requested from National Support Team. Sept 09 TP website and sex help glos websites redesigned and launched</p>	<p>Lead and resources unclear.</p>		

	(clinical lead, Glos Care Services)						
--	---	--	--	--	--	--	--

Membership

Gloucestershire Sexual Health Strategic Group:

Karen Pitney	Sexual Health Commissioning, NHS Glos
Rachel Wigglesworth	Sexual Health Commissioning, NHS Glos
Fiona Smith (or permanent replacement)	Service Manager, Sexual Health Services
Mary Pilau	Clinical Lead, Sexual Health Services
Steve Jones	Regional Manager, Terence Higgins Trust
Andrew de Burgh Thomas	HIV consultant, Sexual health services
tbc	LinKs rep
Evelyn Beech	LPC
GP tbc	LMC
Barbara Roche	GCC, Adult Services
Hilary Davies	Commissioner, Children and Young People

Meeting Dates 2009

June 2009
September 2009
December 2009
March 2010

HEALTHY GLOUCESTERSHIRE ACTION CARD DELIVERY PLAN 2009-2010

1. ACCESSIBLE, HEALTHY AND SAFE HOUSING	County/Local Actions	Key People	Resources	Timescale	Monitoring Outcomes	Progress	Gaps
<p>WHAT DO WE NEED TO DO?</p> <ul style="list-style-type: none"> Strengthen the relationship between housing, health and social care. Develop a multi sector strategy for Housing in Gloucestershire. Engage and involve other independent sector providers in the planning processes. Engage with existing service users and those likely to use services in the future to ensure that services delivered meet their needs and aspirations. 	Contribute to the draft strategies on Housing in an Ageing Society, Extra Care, and Learning Disabilities and Mental Health	Malcolm Vine Jan Halliday	CHSOG		Quarterly report to Group by MV and JH; Report to Board 6 monthly		
	Undertake a Homeless Health Needs Assessment including health issues relating to economic downturn	Caryn Hall / PCT	Existing?	March / April 2009			
	Undertake a cost benefit analysis of improving housing using? toolkit	Mark Nelson	Private Sector Housing Officer's Group				

Gloucestershire Health and Community Wellbeing Partnership

Accessible, Healthy and Safe Housing Delivery Group

Terms of Reference

To co-ordinate action on behalf of the Gloucestershire Health and Community Wellbeing Partnership in the delivery of the Accessible, Healthy and Safe Housing strand of the Health and Community Wellbeing Strategy.

Main Purpose

To develop an action plan to achieve the priorities set out in the Accessible Healthy and Safe Housing section of the strategy.

To engage and co-ordinate partners in the delivery of the action plan

To monitor progress and provide regular reports to the Healthy Gloucestershire Implementation Group and Partnership Board as required

To ensure strong engagement and involvement with statutory partners including social care, housing providers and housing support agencies in the development and delivery of the action plan

To promote a wider range of housing targets within the LAA

To maintain close links with the District health and Wellbeing Partnerships

Membership

- A representative from the County Housing Strategy Officers Group (Malcolm Vine)
- A representative from the Private Sector Housing Officers Group (Mark Nelson, Julie Wight)
- A representative from the County Homelessness Implementation Group or CBL Project Group (Malcolm Vine)
- A representative from the county DFG Group (Mark Nelson)
- Representatives from the County Council's Social Care services – adult and children (Jan Halliday)
- A representative from the PCT (Caryn Hall)
- A representative from the Affordable Warmth Partnership (Di Billingham)
- A representative from Supporting People (Jan Halliday)

- A Voluntary sector representative (Ciaran Murphy / Martin Hutchings)
- Representative(s) from the RSL's forum (Gary King)
- Representative from GRCC (Martin Hutchings)

Roles and Responsibilities

Members of the group will report back to the groups and organisations they represent and ensure appropriate action in relation to the implementation of the action plan.

Meetings will be held 6 monthly but with quarterly reporting via e mail.

Substitutes may attend meetings if properly briefed and able to contribute to decision making.

Gloucestershire Health and Community Well-being Partnership

Health in Balance - a strategy for tackling overweight & obesity in Gloucestershire

Implementation Plan 2009 – 2020



A health promoting environment for obesity prevention

Effective and sustainable weight management

Health Improvement at any shape or size

Introduction

This implementation plan sets out what the Gloucestershire Health and Community Well-being Partnership are planning to achieve over the next 3-5 years in line with Health in Balance - a strategy for tackling overweight & obesity in Gloucestershire. The original strategy and plan was developed in May 2007, and has been regularly updated by the delivery partnership.

Key Contacts List

Name	Job Title	Organisation	Telephone
Adrian Jevans	Food Policy Manager	Gloucestershire First (Food Vision)	01242 864199
Angela James		Gloucestershire County Council	
Ann McArley	Dietetics	Gloucestershire Hospital NHS Foundation Trust	
Anne Doveston	Public Health Nursing Services Manager	NHS Gloucestershire	01242 548800
Barbara Piranty		Gloucestershire Rural Community Council	
Bilkis Bhula		Gloucestershire County Council	
Catherine Boyce		Gloucestershire Hospital NHS Foundation Trust	
Christine Barnes		NHS Gloucestershire	
Gerry O'Brien	Health Improvement Co-Ordinator	Gloucestershire Food Vision	
Hazel Millar		NHS Gloucestershire	
Jan Urban-Smith		Gloucestershire County Council	
Jane Bullows		Stroud District Council	
Jeanette Hughes	Health Development Officer	Cotswold District Council	01285 623450
Jem Sweet		Scout Enterprises	
Karen Tomasino			
Karen White	Children's Commissioning	Gloucestershire County Council	
Kate Amos	Public Health Nurse	NHS Gloucestershire	
Kirsty Alexander		NHS Gloucestershire	
Kirsty Pritchard	Food In Schools	Gloucestershire County Council	
Caroline Henly	Physical Activity Improvement Officer	Gloucester City Council	
Peter Thomas		NHS Gloucestershire	
Rhiannon Herbert	Head of Community Sports Development & Investment	Active Gloucestershire	01242 715243
Rowena Adam		Cheltenham Borough Council	
Sally Lewis	Adult Education (Family & Life Long Learning)	Gloucestershire County Council	
Sue Weaver		NHS Gloucestershire	
Tess Tremlett	Health Improvement Facilitator	Forest of Dean District Council	

If you have comments or information that you feel should be included in this plan, then please contact:

NAME: Adrian Jevans

ROLE : Chair (Tackling Overweight & Obesity Implementation Group)

ADDRESS: Chargrove Business Centre, Main Rd, Shurdington, Cheltenham, Gloucestershire GL51 4GA

TEL: 01242 864193

E-MAIL: adrian.jevans@glosfirst.co.uk

STANDARDS & CRITERIA

In order to ensure consistency of work, funding and messages, the wider partnership will look to endorse and fund work that meets with the following 10 criteria:

1. Projects and interventions align with this Implementation Plan
2. Projects and interventions have been checked against the national 5 lead themes
3. They incorporate Behavioural Change
4. They have a robust evaluation process
5. They can be monitored against National Indicators, Local Area Agreement or Pathways
6. They are delivered by trained staff
7. They promote Healthy Lifestyle and encompass Diet, Physical Activity and Emotional Wellbeing
8. Its about excess fat and fitness not overweight and obesity
9. They adopt a Whole Family Approach
10. There is an Exit strategy

Implementation Plan 2009-2020

Purpose	Monitoring & Targets	What are we going to do?	Steps (who and when)	Next Actions	Progress (who)
Get more mothers breastfeeding and for up to 6 months	NI 53 (Prevalence at 6-8 wks) County rates for uptake and duration	Run a Breastfeeding Conference Draft a Breastfeeding action plan based on: 1. Findings of the conference 2. Best practice	Develop full Proposal (GO/SWd Jul 09) Identify lead to develop action plan (SWd? Jul 09)	GO/SWd to draft proposal Q? to Strategic Group	
More eligible families signing up to HEALTHY START	Current figures? SWD	Identify lead officer Engage early years settings to implement across county	Clarify person Cate Carrington Green or Sue Wild? Develop Healthy Start toolkit Ensure co-ordinated activity with Healthy Weight		
Reduce the numbers of overweight & obese children	NCMP (reception & Yr6) Insert figures (not %)	Continue NCMP Feedback weight status to parents Offer information and support to those	Improve participation (Kate Amos) Good Luck? (Kate Amos) S Weaver		

		overweight within care pathway (including family) Children's Delivery Plan	KP/AJ/SW		
Reduce the number of overweight & obese adults	Number of interventions GP records Hospital admin HSE figures	Roll out Adult Care Pathway	S Weaver		
Maintain the general population at a healthy weight	NI 8 Adult participation in Sport	Raise awareness of what is a healthy weight (whole pop) Raise awareness of how to maintain a healthy weight (whole pop)	Social marketing campaign (Claire Proctor) Social Marketing campaign Prevention initiatives <ul style="list-style-type: none"> • Portion Size • Energy In Energy Out • Eatwell Plate • 5-A DAY • PA levels • Self Esteem BEHAVIOR CHANGE APPROACH	Is this in Children's	

				Plan?	
Less consumption of high fat, sugar & salt foods	FSA Targets?	Promote Eat well plate stuff Encourage food business to reduce HFSS	Link with healthy weight FSA?? TS		
Responsible consumption of alcohol	Alcohol Strategy?	Ensure that weight factors are included in the alcohol strategy & action plan			
Increase consumption of fruit & Veg		Promote 5A-DAY School Fruit & Veg Scheme			
Increase to levels of physical activity across the population	30mins x 5 ads 60 min/day kids 60/90 mins fatties	<i>RH</i> <i>Caryn Hall (built Enviro)</i>			
More Healthy Workplaces	Healthy workplace strategy	Richard Lewis	Healthy workplace Award scheme		

Glossary

C&YP	Children and Young People
GCC	Gloucestershire County Council
GH&CWBP	Gloucestershire Health and Community Well-Being Partnership
GHNHSFT	Gloucestershire Hospital NHS Foundation Trust
HCOP	Healthy Community's and Older People
LAA	Local Area Agreement
NCMP	National Children's Measurement Programme
NICE	National Institute for Health and Clinical Excellence
PCT	Primary Care Trust
PE	Physical Exercise
PHSE	Personal, Health & Social Education
VCS	Voluntary Community Service