

Gloucestershire Health and Community Wellbeing Partnership

Minutes of Board Meeting held on Tuesday 2nd June 2009,
2.30 – 4.30pm, Oxstalls Indoor Tennis Centre, Gloucester.



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Present:

Sally Snowden	General Manager, NHS Gloucestershire Care Services
Barbara Marshall	Chair, Link
Frank Baynham	Forest of Dean LSP
Dilys Warren	Stroud District Council & NHS Gloucestershire
Rob Rees	Non-Executive Director NHS Gloucestershire & Food Vision
Helen Flitton (minutes)	Partnership & Project Support Officer, NHS Gloucestershire
Deb Llewellyn	Councillor, Gloucester City Council
Diana Billingham	Commissioning Lead for the Third Sector and Partnership Development, NHS Gloucestershire
Tony Hicks (chair)	Councillor, Gloucestershire County Council
Margaret Sheather	Director of Community & Adult Care, Gloucestershire County Council
Vikki Tweddle	Deputy Director Nursing 2Gether NHS Foundation Trust
Craig Mortiboys	Healthy Communities Partnership Manager Cheltenham Borough Council
Carole Tople	Councillor Cotswold District Council
Bruce Bolam	Gloucestershire Hospitals NHS Foundation Trust
Hazel Millar	Head of Health Improvement, NHS Gloucestershire
Pat Bailey	Sports Development Manager, Gloucester City Council
Tess Tremlett	Health & Wellbeing Manager, Forest of Dean District Council
Tina Reid	Head of Community Care Services - Social Care, Gloucestershire County Council
Sarah Truelove	Director of Business Development & Performance, NHS Gloucestershire
Barbara Piranty	Assistant Chief Executive, Gloucestershire Rural Community Council
Louise Forrester	Nursing Projects & Infection Control Lead 2Gether NHS Foundation Trust
Peter Steel	Chief Executive, Independence Trust (VCS rep)
Laura Nicholas	Programme Director, Strategy Development NHS Gloucestershire

In Attendance:

Adrian Jevans	Gloucestershire First and Priority Card Champion for Obesity
Carey Wallin	Gloucestershire County Council and Priority Card Champion, Transforming Social Care
Jane Melton	Interim Director for Social Inclusion, 2Gether NHS Foundation Trust

Apologies:

Dr. Sally Pearson	Director of Clinical Strategy, Gloucestershire Hospitals NHS Trust
Anna Carrier	Independent Care Providers Association
Tracy Marshall	Public Health Manager, NHS Gloucestershire
Alice Walsh	Deputy Director Public Health, NHS Gloucestershire
Philip Selwood	Deputy Chief Executive Great Western Ambulance Service NHS Trust
Bill Wragge	Health Policy & Partnerships Officer, Cotswold District Council
Helen Elliot	Matron Recovery Units & Nursing Projects 2Gether NHS Foundation Trust
Garry King	Chief Executive, Two Rivers Housing
Andy Barge	Customer Services & Wellbeing Manager, Forest of Dean District Council
Jan Stubbings	Chief Executive, NHS Gloucestershire

Minutes:

Item no.		Action
2	<p>Minutes from previous meeting and matters arising Minutes agreed from Board meeting on 4th March. Health Inequalities Report raised as agenda item 6. HF noted that GHCWP website was being updated on a regular basis and encouraged Board members to use it for information about all GHCWP matters. DB noted Healthy Gloucestershire update raised as agenda item 9 The item for information circulated with the Board papers was a report by Sally Pearson who attended the Environment Partnership meeting held on 21st April on behalf of GHCWP. The Board agreed that they would like this item to be raised at the next Board meeting in September. PS was asked and agreed to deputise for the partnership when SP not available to attend Environment Partnership meetings. ACTION: SP to present at next Board meeting.</p>	SP
3	<p>Sustainable Community Strategy 10 Year Targets Board agreed to sign off the Sustainable Community Strategy 10 Year Targets allocated to this Partnership: NI 120: All Age, All Cause Mortality rate. NI 136: People supported to live independently through Social Services (all adults).</p>	
4	<p>NHS Gloucestershire Strategy – Next Stage Development Laura Nicholas updated the Board on the NHS Gloucestershire core strategic plan which is in part informed by the Healthy Gloucestershire strategy. A questionnaire and supporting documentation will be circulated to District Councils and stakeholders. Responses are required by end of June.</p>	
5	<p>Comprehensive Area Assessment – Self Evaluation DB asked the Board to review and sign off the self evaluation of the Partnership which will contribute to the CAA process. The Board agreed with the list of achievement noted on page 9 of the workshop notes but felt there was more to add. ACTION: DB agreed to design and circulate a template on which evidence could be collated, making particular note of outcomes.</p>	DB

	The Board questioned the gaps and plans for future delivery since they are listed without qualification. ACTION: DB to clarify with Rob Ayliffe and Executive Group to follow up before June 26 th deadline.	DB Exec' Group
6	<p>Reducing Health Inequalities Audit Report 2008/09</p> <p>MS gave an update on the Health Inequalities Audit Report.</p> <p>ACTION: The Board agreed that the Executive Group would respond on behalf of the Partnership and bring this back to a future meeting.</p> <p>RR asked if there was any guidance on implementation and whether we could pick this up through the Healthy Workplace Action card working group. ACTION: DW to take this back to the Healthy Workplace group.</p>	Exec' Group DW
7	<p>Developing the Leadership Role of GHCWP</p> <p>MS presented her paper to the Board. Two questions were raised:</p> <ul style="list-style-type: none"> - How do we grow our role and become the place where health and community wellbeing policy is decided? - How do we start to develop a business plan for the Partnership which will be the level 2 business plan for GCC Community and Adult Care? <p>BM asked how and when public consultation will take place.</p> <p>DB noted that whilst the Children and Young People's Plan was something to learn from, the adult and community health arena was more complex and was at an earlier stage of development.</p> <p>CM stressed that we need to avoid GCC dominance and pick up District issues.</p> <p>The Board were asked to divide into groups and discuss the following :</p> <ul style="list-style-type: none"> - What are the things which would benefit from the Partnership acting more explicitly together over in the coming year? - Thoughts on the business planning process <p>All groups digressed slightly with feedback as follows:</p> <p>RR: Governance needs to be addressed. With a mix of senior managers and deliverers, are the right people around the table? Need to get the representation on the Board at the right level to discuss strategy and policy</p> <p>The Executive group should be allowed to carry out the day to day business of the Partnership. There could be some rationalisation of the action cards with quality rather than quantity being the focus.</p> <p>PS: The Partnership is about the Healthy Gloucestershire Strategy and areas of activity that can be delivered in Partnership. Possible sticking point is that responsibility sits with individuals rather than organisations which leads to lack of ownership. Need more accountability from partner organisations. The plan needs to reflect priorities that we need to fix</p> <p>TR: We need to be clear about and signed up to the objectives in the Partnership. The focus should be on existing targets set in strategy, possibly narrowing it down further.</p> <p>MS: Reminded the Board that SA and MS had statutory obligations that had to be exercised through the Partnership.</p> <p>VT: Healthy Gloucestershire Strategy should be the focus of the business plan, with agreed priority areas, SMART objectives. It should be a dynamic process which flags up forthcoming priorities</p> <p>ACTION: DB asked for Board members to email her if they would be interested in joining the Executive Group. Anyone who would</p>	Board

	<p>like to be involved in the work with Rob Ayliffe should also let Di know.</p> <p>This item will be raised at the meeting in September.</p>	
8	<p>LAA Update DB briefed the Board on progress with the LAA – see Board paper for details.</p>	
9	<p>Healthy Gloucestershire – Performance Update DB presented the Healthy Gloucestershire performance report to the Board with recommendations. The following were agreed:</p> <ul style="list-style-type: none"> - ACTION: A performance framework would be developed alongside the other thematic partnerships. - ACTION: Roles and responsibilities of sponsors would be agreed and their activity monitored. - ACTION: Priority Card Champions to rationalise the action cards where the agendas and partners involved overlap and report back to the next meeting. - Strategy and action cards not to be refreshed until progress has been made with the leadership role of the partnership and the subsequent business plan developed. <p>Three Priority Action Card Champions reported back to the Board on progress with their card:</p> <p>Carey Wallin – Putting People First This card has three key deliverables: the introduction of personal budgets; good access to information and advice particularly for people who don't meet the eligibility criteria; and working with users and carers to come up with solutions that work for them. There needs to be a strategic shift towards prevention which requires a multi agency approach. The programme exists officially only until March 2011.</p> <p>FB asked about a safety net for those that don't meet the criteria. CW responded that they were making every effort to ensure that there were checks and balances in place. FB said that it was important for Districts to be kept informed.</p> <p>RR asked how the project was funded; whether the GHCW Partnership had made it easier to move forward; and what plans there were to deal with the predicted increase in long term disability. CW – 5 million funding comes from the Department of Health with no additional resource from GCC. LN commented that the Partnership needed to be tested by answering those kinds of questions.</p> <p>Peter Steel – Reduce Alcohol Related Harm</p> <p>Peter discussed the difficulty with this target and asked that the Districts and the wider Partnership become more engaged to help achieve the target. PB responded that there was work in Gloucester that tied into this target and that they were happy to liaise with Peter and colleagues.</p> <p>ACTION: MS asked PS to come forward with a proposal to the</p>	<p>Exec' Group</p> <p>Priority Card Champions</p> <p>PS</p>

	<p>Board as to how the Partnership could help move the Alcohol card forward.</p> <p>Adrian Jevans – Reducing Obesity</p> <p>AJ reported that this group will evolve over the following six months. Activity was being mapped and quarterly updates given to the Implementation Group. All work done was agreed by higher strategic group.</p> <p>It was noted that the Action Card was outdated very quickly after it was published and that an online version was cheaper and easier to keep current. Overall move to longer term engagement rather than short term interventions.</p>	
10	<p>Any Other Business</p> <p>It was agreed that agenda items for the next Board meeting would be: developing the strategic role of the Partnership; and updates from the following Action Cards:</p> <ul style="list-style-type: none"> - Healthy Workplace - Active and Healthy Ageing - Reducing Smoking Prevalence <p>ACTION: Champions to prepare briefing papers for September Board meeting</p>	RL, KG, DG & BP
	<p>Date of Next Partnership Board Meeting: Tuesday 29th September 2009, 2.30 – 4.30pm, Oxstalls Indoor Tennis Centre <i>Followed by:</i> GHCWP Executive Group Meeting 4.30pm – 5.30pm</p>	