

# Gloucestershire Shadow Health and Wellbeing Board

## Terms of Reference

### **Vision – Working together to live well and stay well**

*To improve the health of all Gloucestershire residents and protect the most vulnerable.*

We will achieve the vision by working with our communities to co-produce health and wellbeing resilience.

### **Operating Principles**

- A high-level strategic group whose purpose is to drive the new health and social care agenda and improve outcomes and quality
- *To promote integration of services delivered to the public without duplication but with financial dividend*
- To have oversight of the Joint Strategic Needs Assessment (JSNA)
- To capture intelligence through the JSNA and other sources
- To produce a Joint Health and Wellbeing Strategy (JHWS) that identifies key priorities for health and local government commissioning
- *To have a focus on improving life chances in areas of deprivation thorough employment, housing and education.*
- *Listen to and work with communities to maximise their assets*
- *To champion and lead a new direction which focuses on connecting the whole system to deliver person centred outcomes*
- *Providing collective leadership across Gloucestershire, enabling shared decision making and shared ownership of decisions*

### **Membership**

- Chair or Vice Chair of the Clinical Commissioning Group (voting)
- Additional member of the Clinical Commissioning Group (voting)
- Accountable Officer of Clinical Commissioning Group (non voting)
- Two representatives from Leadership: Gloucestershire, the Leader of Gloucestershire County Council and a District Council representative (voting)
- County Council Cabinet Member for Health and Wellbeing (voting)
- County Council Cabinet Member for People with Long Term Support (voting)
- Chair of the Joint Commissioning Partnership Board (non-voting)
- The Director of Adult Social Services (non voting)
- The Director of Children's Services (non voting)
- The Director of Public Health (non voting)
- A representative of the local Healthwatch (voting)
- An NHS Commissioning Board representative when required (non voting).

## **Chair**

The Chair will be the Leader of the County Council and the Vice Chair will be nominated at the inaugural meeting of the Board.

## **Responsibilities of Members**

- To attend and contribute to meetings and, if unable to do so, to send the nominated deputy
- To keep their organisation informed of the work of the Health and Wellbeing Board
- To feed back to and consult with their organisation on issues being discussed by the Health and Wellbeing Board
- To commit to and adopt the ways of working as shown in the Leadership:Gloucestershire Terms of Reference <http://www.gloucestershire.gov.uk/index.cfm?articleid=105458>
- To commit resources to work which will assist with the development and delivery of agreed priorities.

## **Governance**

### **Accountability**

*The Health and Wellbeing Board will be a committee of the county council with executive powers. Further guidance on the legal application of these powers will be produce by the DH in 2012.*

The Gloucestershire Shadow Health and Wellbeing Board will be accountable as defined by the DoH guidance to:

- The community it serves
- Its members which include elected members
- For delivery of improved health, wellbeing and social care outcomes, service standards and delivery.

Strong links will be developed between Leadership:Gloucestershire and the Health and Wellbeing Board.

### **Voting**

Decisions will be reached through consensus without the need for formal voting.

### **Scrutiny**

Independent scrutiny of the GSHWB performance, functions and outcomes will be provided through the appropriate scrutiny committee of Gloucestershire County Council.

### **Meetings**

The inaugural meeting will take place in December 2012 and thereafter quarterly. The administration of the meetings will be supported by the existing management arrangement in Public Health, NHS Gloucestershire,

## **Agenda**

The agenda will be defined by the Chair working with the designated officer lead (initially the Joint DPH).

## **Transition Strategy Function**

The Gloucestershire Shadow Health and Wellbeing Board will be developed in ways that maximise the opportunities and minimise the transition risks for the Gloucestershire health economy from December 2011 to April 2013.

Terms of Reference agreed and adopted at the inaugural meeting on 8<sup>th</sup> December 2011.

## **Revision History**

<b>Version</b>	<b>Date</b>	<b>Comments</b>
1.0	17/11/11	First draft for Inaugural meeting