

Gloucestershire Health and Community Wellbeing Partnership



Minutes of Board Meeting held on Wednesday 4th March 2009,
2.30 – 4.30pm, Oxstalls Indoor Tennis Centre, Gloucester.

Gloucestershire
Conference

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1. Introduction and apologies

Present:

Councillor Tony Hicks (chair), Lead Cabinet Member, Adult and Community Services	Gloucestershire County Council
Shona Arora, Director of Public Health	NHS Gloucestershire
Di Billingham, Partnerships Manager	NHS Gloucestershire
Garry King, Chief Executive (housing provider)	Two Rivers Housing
Councillor Debbie Llewellyn, City Councillor, Quedgeley Fieldcourt ward	Gloucester City Council
Helen Flitton (<i>minutes</i>), Partnerships & Project Support Officer	NHS Gloucestershire
Sally Pearson, Director of Clinical Strategy	Gloucestershire Hospitals NHS Trust
Rob Rees, Non Executive Director	NHS Gloucestershire
Frank Baynham, Forest of Dean Health & Wellbeing Partnership	Forest of Dean
Dilys Warren, Stroud Health & Wellbeing Partnership	Stroud District Council
Barbara Marshall	PPI Forum & LINK
Verna Green, Head of Housing and Environmental Health	Tewkesbury Borough Council
Tracey Marshall, Public Health Manager	NHS Gloucestershire
Anna Carrier, (independent care provider)	Gloucestershire Care Providers Association
Dave Ware, (independent care provider)	Gloucestershire Care Providers Association
Merci Rebaty, VCS representative	Gloucestershire Older Person's Assembly
Laura Nicholas, Programme Director, Strategy Development	NHS Gloucestershire
Tim Perrin, Chief Executive (Districts representative)	Forest of Dean District Council
Tess Tremlett, Health & Wellbeing Manager	Forest of Dean
Bill Wragge, Health Policy & Partnerships Officer (Cotswold Health & Wellbeing Partnership)	Cotswold District Council
Jan Stubbings, Chief Executive	NHS Gloucestershire

Councillor Carol Topple
Barbara Piranty, Assistant Chief
Executive, (VCS representative)
Peter Steel, Chief Executive, (VCS
representative)
Craig Mortiboys, Healthy Communities
Partnership Manager (Cheltenham
Health & Wellbeing Partnership)

Cotswold District Council
Gloucestershire Rural Community
Council
GDAS

Cheltenham Borough Council

In Attendance:

Androula Pearce, Performance Specialist	Audit Commission
Emma Henrion, Regional Lead for Children & Young People	Audit Commission
Rob Ayliffe, Head of Policy & Performance	Gloucestershire County Council
John Stevens, Chief Executive	Active Gloucestershire

Apologies:

Anthony Marsh, Chief Executive	Great Western Ambulance Service
Shaun Clee, Chief Executive	2Gether NHS Trust
Margaret Sheather, Group Director, Community & Adult Care	Gloucestershire County Council
Sandra Betney, Director of Finance	2Gether NHS Trust
Adrian Goode, Strategic Partnership Officer	Tewkesbury Borough Council

2. Minutes from previous meeting and matters arising

Minutes from the Board meeting on December 18th 2008 agreed.

DB has circulated the template for completion by March 31st.

A meeting has been arranged between SA and the Police and Council.

3. Reducing Health Inequalities - Audit Commission Report

Androula Pearson and Emma Henrion presented findings to date from the Health Inequalities Focus Group. Findings indicate that Gloucestershire has a clear, robust, well researched strategy with good evidence of partnership working. Where it falls short is the role of the Partnership as a whole in providing leadership. System for performance management is not clear.

SA commented that the County has learnt from the LAA performance management process and this new phase warrants a new level of performance management.

TH asked for comments from the Districts.

BW commented that District Councillors needed to be briefed on health inequalities and suggested a summary template be given to them.

Another comment was that finance was often the stumbling block.

TP suggested that district councils are already engaged in delivering the health equality agenda and health preventative measures in the work they already engage in every day.

FB thought lack of baseline data made it difficult to performance manage.

PS noted that there is nothing in the service level agreements in the drug/alcohol field about health inequalities, a situation which should be

changed.

ACTION: The Executive Group will consider the final report and recommend actions to the Board.

**DB, PS,
HF, TR,
SA**

4. Joint Strategic Needs Assessment and Annual Director of Public Health Report 08/09

SA presented summary of the annual DPH Report and the JSNA. This will be the last year that an annual report will be produced. In future years a series of briefings will effectively build an annual picture.

The electronic database will be rolled out over the next few months. Each district profile will be structured in the same way.

SA requested feedback from Partners to make the JSNA a better tool – we need to make intelligent use of information and knowledge.

ACTION: BW to send two people to the JSNA group who will then feed back to the Districts

BW

ACTION: DB & HF to put information on the JSNA on the GHCWP website, including the e-tool and notes of the JSNA Steering Group.

HF/DB

5. Healthy Gloucestershire Update

DB noted all thematic and local strategic partnerships have had the presentation on Healthy Gloucestershire. The priority areas have met and are beginning to develop their delivery plans for 09/10, including terms of reference. It will help the voluntary/community sector if they have terms of reference to refer to. Stroud, Cotswold and Forest of Dean Districts have already submitted their initial delivery plans. Plans will be put on GHCWP website. **ACTION: HF** to update website

HF

DB and HF working on an easy-to-read, more accessible version of the strategy and action cards. This version will be ready in May.

DB/HF

Executive Group has suggested three year targets and delivery plans so that we can get a better idea of progress. Board agreed that 09/10 is the start of delivery and 10/11 should be when targets are refreshed.

Jan Stubbings agreed to be the Sponsor for housing now that Tim Perrin has stepped down. GK willing to work with Jan on this area.

ACTION: DB to ask those action card areas not performing well to report back by September. If necessary, sponsors and champions will be changed.

DB

SP suggested a meeting of sponsors and champions to share experiences and map milestones etc. This was supported by Board members as a useful proposal. **ACTION: DB and HF** to set this up.

DB/HF

6. Local Area Agreement Update

SA gave an update on the progress of the refresh process and 08/09 LAA performance.

SA suggested making the breastfeeding target a local target. RA informed Board that there was now an option to remove targets if they were based

on bad data. SA recommended the local target option rather than removing it altogether. The Board agreed.

ACTION: DB to inform the LAA Performance Team and Government Office South West (GOSW).

DB

Social Marketing Project for Physical Activity

JS presented noting lack of budget due to change in Sport England funding. There is concern over lack of physical activity in Gloucestershire population. Gloucester; Cheltenham; Forest of Dean; Dursley; Stroud and Stow are the worst areas.

RR suggested budget could be integrated into Healthy Workplace budget to target populations this way.

JS commented that this would not necessarily target the right population.

ACTION: John Stevens to meet with District Health and Wellbeing Partnerships.

**John
Stevens**

7. Comprehensive Area Assessment

RA presents on the CAA process which is a more continuous assessment than has previously been carried out. It is a conversation between Gloucestershire as a local area and the Audit Commission. The Audit Commission is trying to make this information more accessible to local people.

The CAA is partnership focused and is about what's being done rather than who's doing it.

Mel Watson is the CAA Lead Manager for Gloucestershire. Assessments will be published in November and Mel will bring quarterly reports to the CSEB.

8. Any Other Business

TH presented TP with a retirement gift and thanked him for his contributions to the work of GHCWP.

9. Date of Next Meeting

Tuesday 2nd June, 2009, 2.30 – 4.30pm, Oxstalls Indoor Tennis Centre, Gloucester